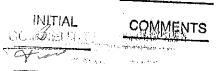
Hooksett Sewer Commission September 20, 2022 Meeting Minutes



This meeting was called to order at 12:00pm. Present were Chairman Sidney Baines, Commissioner Richard Bairam, Superintendent Ken Conaty and Assistant Superintendent John Clark. Commissioner Robert Duhaime was excused from this meeting.

Approve and sign manifest

Approve minutes: Commissioner Richard Bairam made motion to approve the workshop and meeting minutes from September 6, 2022. Chairman Sidney Baines seconded. All in favor, the motion was carried unanimously.

Read Correspondence

Financial Report: Guy came in to give the sewer commission a brief overview of the Hooksett Sewer Commission accounts.

- Commissioner Richard Bairam made motion to transfer \$21,700.00 system development fees
 collected from Hooksett Sewer Commission checking account to Hooksett Sewer commission
 trust –plant and composting account for wastewater treatment facility capital improvements.
 Chairman Sidney Baines seconded. All in favor, the motion was carried unanimously.
- Commissioner Richard Bairam made motion to transfer \$300,238.00 WWTF state aid grant
 Phase II capital improvements collected from Hooksett Sewer Commission checking account to
 Hooksett Sewer Commission Trust- plant and composting account for Wastewater Treatment
 Facility Capital Improvements. Chairman Sidney Baines seconded. All in favor, the motion was
 carried unanimously.
- Commissioner Richard Bairam made motion to transfer \$70,558.00 WWTF State Aid grant Phase
 III capital improvements collected from Hooksett Sewer Commission checking account to
 Hooksett Sewer Commission Trust- plant and composting account for wastewater treatment
 facility capital improvements. Chairman Sidney Baines seconded. All in favor, the motion was
 carried unanimously.

Scheduled appointments: None

Superintendent Conaty's Report:

Plant:

- The plant continues to have excellent discharge numbers
- The 2023-2024 budget has been sent up to the budget committee. Superintendent is scheduled to meet with the budget committee on October 27, 2022.

• The fence relocation will be finished when PRB moves all of the parts and supplies that are currently located where the fence needs to go.

Phase 3A Plant upgrade:

- Next construction meeting is scheduled for October 4th at 1:00pm.
- Headwork's- both screens running, lights installed and the walls are replaced
- BNR tanks are demolished, two interior walls are poured, two more will be done tomorrow

Solar:

- Above projection this year so far
- Assistant Superintendent John Clark gave a solar repayment update to the sewer commission
- Chairman Sidney Baines asked if there is a record of solar credits that the sewer commission has
 accumulated. Assistant Superintendent John Clark showed the sewer commission where to look
 on the chart to find that information. Commissioner Richard Bairam asked if there is still enough
 solar on a cloudy day to run the plant. Assistant Superintendent John Clark explained that the
 solar array does not produce enough energy on cloudy days to sustain the plants needs.

Asset Management:

- Work orders are progressing
- Working on Risk Assessment

Other:

Water Otter training platform is hopefully starting next week

Old Business: TIF updates are every third Tuesday of the month: Bruce Thomas came in and briefly discussed update with the sewer commission regarding the TIF and what he has been doing to obtain easements.

New Business: The next Sewer Commission meeting is scheduled for October 4, 2022.

Non-public session: The Sewer Commission did not go into non-public session

Public Input: None

Adjournment: Commissioner Richard Bairam made motion to adjourn at 12:48pm. Chairman Sidney Baines seconded. All in favor, the motion was carried unanimously.

Respectfully Submitted,

Kim Langlois

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Billing Clerk

Richard Bairam (Clerk)